

## Introducing **ParishPay**

Support St. Raphael Parish using a convenient automated giving

When the ushers head down the aisle for the collection, are you frantically writing a check or hoping you have enough cash in your wallet? And, on those Sundays when you are unable to attend Mass at St. Raphael, do you remember to send in your offering?

Now, there's a way to make your life a little simpler — **ParishPay**

With **ParishPay**, your offering to St. Raphael is automatically deducted from your checking account or charged to your credit card. The advantages are numerous — both for you and for the parish:

- No need to worry about having cash at Mass, writing a weekly check or making up for missed Sundays;
- You can give automatically weekly, monthly, annually or on any dates that you choose.
- You have the opportunity to decide in advance how much you want to give to the parish based on your current financial situation, not just on what cash is in your wallet;
- Manage your gifts for regular offertory, second collections, and seasonal collections. Simply log in to your account online.
- You are still part of the Offering of the Gifts by dropping a *ParishPay* card (at the church doors) in the collection basket;
- The parish benefits greatly because *your giving is consistent*, whether or not you're at Mass.

And, best of all, it is so easy to participate! Sign up directly on line at [www.parishpay.com](http://www.parishpay.com) or complete the form below and return to the parish . . . THAT'S IT. For more information, contact Susan Todaro at 454-8141 ext. 30. On the back are answers to some of the most frequently asked questions about automated giving and **ParishPay**.

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### ParishPay Authorization Form

I hereby authorize St. Raphael Church to collect \$ \_\_\_\_\_ starting (date) \_\_\_\_\_ MONTHLY/WEEKLY from my \_\_\_\_\_ Checking account (**attach a voided check**) OR \_\_\_\_\_ Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ American Express \_\_\_\_\_ Discover

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Credit Card #

CVV# (3-digits on back)

Exp. Date

This authority is to remain in force until I revoke it by providing written notice to St. Raphael Church.

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Your Name (as listed on your bank account or credit card)

Your Signature

Date

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Billing Address

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Daytime Phone

Email

**Complete this form and return to:** ParishPay • St. Raphael Church • 1104 Fifth Avenue • San Rafael, CA 94901

## Parishioner's Guide to *ParishPay*: Frequently Asked Questions

### **Q. What is an Automated Giving Program?**

- A. It is an automated means to financially support the parish through monthly contributions from your checking, savings, or credit card account. There is NO cost to participate in the program. You choose the frequency and dates of your contributions.

### **Q. How does it relate to the use of the weekly envelopes?**

- A. If you choose to participate in the Automated Giving Program, then it replaces the use of weekly envelopes.

### **Q. What happens with parishioners who feel uncomfortable not having something to physically drop into the collection basket?**

- A. Bright green *ParishPay* cards are available at the church doors to be dropped into the collection basket during the Offertory.

### **Q. How do I enroll?**

- A. Enrollment is easy and free. You can enroll by filling out an enrollment form, signing up directly on the ParishPay website at [www.parishpay.com](http://www.parishpay.com), or calling 866-727-4741. The process is quick and takes less than two minutes.

### **Q. Can I contribute to second collections including both parish and diocesan collections?**

- A. Yes, all automated giving participants have the opportunity to contribute to second and special collections at the parish, including Christmas, Easter, Archbishop's Annual Appeal, Adopt-A-Student and more. For these choices, simply enroll online at [www.parishpay.com](http://www.parishpay.com) or call the parish offices.

### **Q. How does a parishioner change information, such as the amount of his/her donation, bank account number or mailing address?**

- A. You can provide these changes to the parish office or you can make changes directly by visiting the website at [www.parishpay.com](http://www.parishpay.com).

### **Q. Which payment methods are accepted?**

- A. Automated transfers from checking, savings accounts or major credit cards including Visa, MasterCard, American Express and Discover may be used to make monthly contributions, one-time gifts, and pledge payments.

### **Q. Does the parishioner receive receipts for tax purposes?**

- A. Yes, all contributors enrolled with ParishPay can print out an annual receipt directly from the website every January, which they can use as documentation for the IRS. You will also still receive a year-end statement from Saint Raphael Church.

### **Q. Can I donate a one-time gift or pledge for a specific term?**

- A. Yes, one time gifts are graciously accepted. Participants can also arrange for a specific amount to be paid over a number of months.